

# HRnest QR Terminal ("Application") Privacy Policy

## Dear User!

We are committed to protecting your privacy and want you to feel comfortable while using our services. This is why we would like to present you with the most essential information on principles regarding the processing of your personal data. This information complies with the GDPR – the General Data Protection Regulation.

## PERSONAL DATA CONTROLLER

HRnest Sp. z o.o. with its registered seat located in Gdynia, al. Zwycięstwa 96/98, 81-451 Gdynia, entered into the National Court Register [KRS] – Register of Entrepreneurs kept by the District Court Gdańsk-Północ in Gdańsk, KRS: 0000723806, NIP [Tax Identification Number]: 5833293000, REGON [Tax Identification Number]: 369734182, share capital: PLN 40,000.

If you want to contact us in connection with the processing of your personal data, please send an e-mail to [support@hrnest.io](mailto:support@hrnest.io).

## YOUR RIGHTS

You have the right to:

- access your personal data, including to obtain a copy of your data (Article 15 of the GDPR or, if applicable, Article 15 (1) (f) of the GDPR),
- correct them (Article 16 of the GDPR),
- delete them (Article 17 of the GDPR)
- limit their processing (Article 18 of the GDPR),
- transfer data to another administrator (Article 20 of the GDPR).

Furthermore, you have the right to:

- object to the processing of your data at any time:
  - for reasons related to your particular situation – regarding the processing of your personal data under Article 6 (1) (f) of the GDPR (i.e., based on our legally justified interests) (Article 21 (1) of the GDPR);

Please contact us if you want to exercise your rights.

If you think that your data are processed unlawfully, you can submit a complaint to the President of the Personal Data Protection Office.

## PERSONAL DATA AND PRIVACY

Below, you will find specific information about the processing of your data depending on the actions you take.

## 1. Using the Application

What for?	
Performance of the contract for the provision of services via the Application	
On what basis?	
a contract for the provision of services (Article 6 (1) (b) of the GDPR)	
For how long?	
until the expiry of the contract for the provision of services	
furthermore, your data will be processed until the expiry of the period during which redressing is possible – by you or us (more information on this is available in the last table in this section)	
What happens if you do not provide us with data?	
you will not be able to use the Application	

## 2. Contacting us (e.g., making an inquiry)

What for?	
processing of your inquiries or applications	
On what basis?	
Contract or actions taken at your request to conclude it (Article 6 (1) (b) of the GDPR) – if your inquiry or notification concerns a contract that we are or might be a party to	Our legitimate interest in processing your data is to communicate with you (Article 6 (1) (f) of the GDPR) – if your inquiry or notification is not related to the contract
For how long?	
for the duration of the contract binding us or if the contract is not concluded – until the expiry of the redress period – see the last table in this section*	for 12 months – or until we accept your objection to the processing*
furthermore, your data will be processed until the expiry of the period during which redressing is possible – by you or us (more information on this subject can be found in the last table of this section)	
What happens if you do not provide us with data?	
we will not be able to respond to your inquiry or application	

\*depending on whichever is applicable in that case and whichever takes place sooner

### 3. Taking action or refraining from taking action which may result in claims related to the Application or our services

<b>What for?</b>
determining, asserting or defending claims related to the concluded contract or services provided
<b>On what basis?</b>
our legitimate interest consisting in the processing of data for the purpose indicated above (Article 6 (1) (f) of the GDPR)
<b>For how long?</b>
until the redress period expires or until we accept your objection to the processing*
<b>What happens if you do not provide us with data?</b>
no possibility to determine, assert or defend claims

\* depending on whichever is applicable in that case and whichever takes place sooner

### EXTERNAL SERVICES / DATA RECIPIENTS

We use the services of an external entity which supports us in running our business. We entrust it with the processing of your data – this entity processes data only based on our documented request. The recipient is:

<b>ACTION</b>	<b>DATA RECEIVERS</b>	<b>DATA TRANSMISSION OUTSIDE THE EUROPEAN UNION</b>
<b>every action related to the Application</b>	hosting provider	does not take place

In addition:

competent public authorities – within the scope in which we are obliged to provide them with data